



The importance of emergency preparedness extends into the classroom. Students, even in higher education settings, look to the instructor for guidance and definitive action during an emergency. Faculty should take a few minutes at the start of each semester to familiarize their students with basic evacuation and emergency procedures. The following information is intended to serve as a quick reference during emergencies. More information can be found on the [Emergency Preparedness website](#).

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- Provide leadership if an emergency arises and follow emergency procedures for all building alarms and emergencies.
 - Clearly cover the basic emergency procedures for the class during the first week of class (10 minutes of pre- planning can save lives).
 - Know how to report an emergency from the classroom.
 - Communicate the evacuation route and rally point (with rally point)

